

Maybo Trainers

Maybo PI delegate workbooks

As there is sometimes confusion about whether or not workbooks should be given out to all delegates on Maybo PI courses, if they can be reused, and where they are ordered from we have answered some of the more frequently asked questions below.

Who should receive a workbook?

Every delegate you teach Maybo skills to must receive the official Maybo workbook as personal issue i.e. keep this beyond the course. This applies not only to SIA Unit 4 courses but to all other courses where the Maybo programme is used. Non SIA courses must be registered direct with Maybo to enable alternative certification.

Why does every delegate need a workbook?

This is a Maybo licence requirement. To use our training model trainers must meet the rules of the licensing agreement. It is also a requirement set by the SIA with all Awarding Organisations (AOs) delivering Unit 4. The SIA and AOs require every candidate to receive and keep an aide memoire with illustrations of the PI skills taught within the approved programme. This requirement was identified as a key risk control measure for the introduction of PI training for new door staff.

What happens if a workbook is not issued and kept by the delegate?

Delivering training without a workbook breaches licence terms and qualification requirements. It can also cause a serious problem if exposed at a later date during an investigation into an operational incident.

What should I do if workbooks are not provided by the Maybo Training Centre I train for?

Maybo Training Centres have signed license terms and conditions and should be aware of the requirement to provide workbooks, but if this situation arises raise it with your centre contact in the first instance so that it can be rectified. If the situation should continue, please contact us on 01580 881364 or by email at info@maybo.com, so that we can help.

Can I use an alternative to the Maybo workbook?

No. Some AOs provide resources with the underpinning knowledge for PI but not the illustrations of skills. These can be used in addition to the Maybo PI workbook but not in place of it. The Maybo PI book contains both the underpinning knowledge and illustrations of skills and should be all that is required.

How can I get the Maybo workbooks?

If you are delivering Unit 4 you need to order the workbooks from Maybo or, if you are working through a BIIAB or Highfield Centre, it is easier to order direct from them.

If I have not followed this process fully and trained people who have not had a workbook what should I do?

If you have delivered training without providing workbooks, or have retained the workbooks at the end of the course for reuse please contact us immediately. We can provide support to get you back on track and make sure you know how to order workbooks in the future.